

RFP Review Agenda – DFBX Feedboxes
23-24 October 2002
LBNL – Building 71 Conference Room

Note: Allocated times include committee interaction on each topic

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| 8:45 am – 23 Oct | <i>Design Review Committee Planning Session</i> – P. Kelley – 15 min. <ul style="list-style-type: none">• Introductions• Confirmation of Agenda and Schedule• Remarks on Wrap-up and Closure of Review |
| 9:00 am | <i>Introduction</i> – J. Rasson – 75 min. <ul style="list-style-type: none">• Overview• Design summary• Project Schedule: <i>constraints, requirements and forecast.</i>• Relationship between vendor specifications and CERN specifications. |
| 10:30 am | Break |
| 10:45 am | <i>Design Issues</i> – T. Peterson – 45 min. <ul style="list-style-type: none">• Key design issues and their resolution• Detailed technical reviews |
| 11:30 am | <i>RFP Strategy</i> – J. Rasson – 45 min. <ul style="list-style-type: none">• Procurement strategy• RFP-to-contract schedule.• Initial RPF package.• Supplemental information provided during proposal activity.• Proposal evaluation criteria and process. |
| 12:15 pm | Lunch (brought in) |

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| 12: 45 pm | <p><i>RFP Package</i> – 150 min.</p> <ul style="list-style-type: none">• Review and release status for each document in the package.• Summary of each document in the package.<ol style="list-style-type: none">1. General DFBX technical specification – J. Rasson2. Drawing packages – D. Oshatz3. Bill of Material – D. Oshatz4. Government furnished material – J. Rasson5. Flow schematics – J. Zbasnik6. Wiring diagram – J. Zbasnik7. MLI specification – J. Rasson8. Lead splice specification – R. Hannaford9. Crating and shipping specification – S. Virostek10. Bus duct installation specification – J. Zbasnik11. Vendor and CERN acceptance criteria – J. Rasson12. QA Plan – K. Robinson |
| 3:15 pm | Break |
| 3:30 pm | <p><i>Review of RFP Package</i> – 120 min.</p> <ul style="list-style-type: none">• Continuation of document status reviews. |
| 5:30 pm | <p><i>Adjourn for day</i></p> |

09:00 am – 24 Oct	<i>Plan for providing Government Furnished Material</i> – 60 min. <ul style="list-style-type: none">• Managing supply from outside vendors and labs – J. Rasson• Fabrication activities at LBNL – J. Zbasnik
10:00 am	Break
10:15 am	<i>Plan for Fabrication Oversight</i> – J. Rasson – 60 min. <ul style="list-style-type: none">• Active vendor monitoring: <i>level of effort</i>• Change control: <i>at vendor, at LBNL</i>
11:15 am	<i>General Discussion</i> – Review Committee – 75 min. <ul style="list-style-type: none">• Committee comments, input, further questions, etc.
12:30 pm	Lunch (brought in)
1:00 pm	<i>General Discussion and wrap-up</i> – Review Committee – 120 min.
3:00 pm	<i>Conclusion</i> – J. Strait, P. Kelley – 30 min.
3:30 pm	<i>Adjourn</i>